

Student Registration Form

Terms & Conditions: Your purchase or use of products and services ("Programs") offered by [COMPANY] are subject to these terms and conditions. Please read these terms carefully and contact us if you have any questions.

Program Description

[Product Name]: One-to-one private tutoring

Program Fees:

You agree to make full payment for Programs in the amount(s) listed below. Standard shipping and handling charges will be applied for print books associated with your program, if any, unless you enroll within seven days of your intended Program start date or if shipped outside the United States. You agree to complete payment prior to commencing the Program, or if you select to pay in three installments for programs that are eligible for installment billing, prior to that Program's expiration.

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Program Cancellations: Refunds are not available once a Program has ended. To qualify for a refund you must return all Materials. Shipping, handling and other processing fees such as Installment Billing are non-refundable. If your tuition was paid by a third party any refund due will be paid to that third party. In no event may a refund exceed the amount received for the Program.

Study Materials: Included in the purchase price for some Programs are books and other materials ("Materials"). Additional charges may apply. Your access to and use of any Digital Materials is subject to these terms and conditions.

Class Schedule and Location Changes: Class schedules and locations are subject to change and/or cancellation. [COMPANY] will notify you of any changes or cancellations. If an alternative [COMPANY] does not meet your needs, [COMPANY] will provide a full refund.

Tutoring Policies: If you purchase tutoring, you and your tutor(s) will plan a schedule that is mutually convenient. If a local [COMPANY] tutor is unavailable in your area or a mutually convenient schedule cannot be reached, [COMPANY] will provide a refund of unused tutoring hours. If you need to cancel or postpone a lesson, you must directly notify your tutor at least 24 hours in advance. Failure to do so will result in a deduction of the hours from your tutoring package or

payment of a \$XX rescheduling fee. For in-home precollege tutoring, students under the age of eighteen must have a parent, guardian, or other responsible adult present at all times.

[COMPANY] College Prep Programs and Content are for enrolled students only: All [COMPANY] content, including but not limited to Materials, Digital Materials, lectures, recordings, visual and audio aids and all content that you will receive or to which you will have access during your enrollment or Program (collectively, "Content") is for your personal use only and may not be shared, resold, auctioned, or transferred to another person in any manner.

Copyright and Non-Duplication: Content is protected by copyright law. Without [COMPANY's] authorization, students are strictly prohibited from downloading, recording, duplicating or reproducing any Content in any manner or medium under any circumstances.

Student Code of Conduct: As part of [COMPANY's] commitment to our students' success, we seek to provide a pleasant learning environment. We expect students to conduct themselves in a manner that is considerate of those around them. Those failing to meet student conduct standards may be subject to disciplinary actions, including but not limited to termination without refund.

Inappropriate conduct includes but is not limited to: (1) disruptions to the learning environment (i.e. use of profanity, harassment); (2) deliberate destruction, misuse, or theft of property or the property of fellow students (3) violence or threats of violence toward persons or property of students or staff; (4) improper use of email and Internet access; and (5) failure to comply with federal copyright and criminal laws forbidding the misappropriation, copying, or alteration of copyright-protected materials.

_____ Student signature / Date

_____ Parent signature if student is under 18 years of age